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60 Second Skills

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Personal Development - Preventing Procrastination 2.0
Communication and Social Skills - Receiving Feedback 2.0
Personal Development - Personal Vision Statements 2.0
Personal Development - Practicing Patience 2.0

Bloomberg

Bloomberg Green - How Hydrogen Could Solve the Energy Crisis 1.0
Bloomberg - The Future of Electric Vehicles is Software 1.0
Bloomberg - The Future of Working From Home After Covid Has Gone 1.0
Bloomberg Green - The Next Generation of Batteries 1.0
Bloomberg - Ally Love - How Peloton Pivoted during a Pandemic 1.0
Bloomberg - Game Changers - Bringing High-Tech Healthcare to India's Poor 1.0
Bloomberg - Game Changers - Cultured Seafood is Coming to a Table Near You 1.0
Bloomberg - Hello World- How Deepfakes Served Up Federer Vs. Federer 1.0
Bloomberg - Leaders with Lacqua goes Green - Jesper Broding, Ikea CEO 1.0
Bloomberg - Money & Equality - The Post Pandemic Path Forward 1.0
Bloomberg - Studio 1.0 - Bill Gates 1.0
Bloomberg - Studio 1.0 - Black Leadership Matters 1.0
Bloomberg - Studio 1.0 - Coinbase Co-Founder Fred Ersham 1.0
Bloomberg - Studio 1.0 - Satya Nadella 1.0
Bloomberg - Studio 1.0 - The Social Solution 1.0
Bloomberg - Tiny Blue Bubbles Designed to Save the Planet 1.0
Bloomberg - Using Blockchain to Protect Venezuelans from Hyperinflation 1.0
Bloomberg Green - The Next Industrial Revolution 1.0
Bloomberg Green - The Youth Climate Movement 1.0
Bloomberg - A Brief History - Can We Overcome Pandemics 1.0
Bloomberg - Game Changers - Alma Har'el 1.0
Bloomberg - Hello World - The AI that puts words in your mouth 1.0
Bloomberg - Hello World - What Earth looks like when everything stops 1.0
Bloomberg - The Spark - Curing our Plastic Problem 1.0
Bloomberg - The Spark - How to feed 10 Billion People 1.0
Bloomberg Studio 1.0 - Instagram, Kevin Systrom 1.0
Bloomberg Studio 1.0 - Paypal, Max Levchin 1.0
Bloomberg Studio 1.0 - YouTube, Susan Wojcicki 1.0

Bloomberg C-Suite - Cadillac 1.0
Bloomberg C-Suite - Crossfit 1.0
Bloomberg C-Suite - Domino's Pizza 1.0
Bloomberg C-Suite - Dunkin Brands 1.0
Bloomberg C-Suite - Seattle sounders MLS 1.0
Bloomberg Studio 1.0 - Harvard University, Drew Faust 1.0
Bloomberg Studio 1.0 - LinkedIn, Jeff Weiner 1.0
Bloomberg Game Changers - Amazon, Jeff Bezos 1.0
Bloomberg Game Changers - Apple, Steve Jobs 1.0
Bloomberg Game Changers - Craigslist, Craig Newmark 1.0
Bloomberg Game Changers - Facebook, Mark Zuckerberg 1.0
Bloomberg Game Changers - Google, Sergey Brin, Larry Page 1.0
Bloomberg Game Changers - Harry Potter, J.K. Rowling 1.0
Bloomberg Game Changers - Jay-Z 1.0
Bloomberg Game Changers - KKR, Henry Kravis 1.0
Bloomberg Game Changers - LinkedIn, Reid Hoffman 1.0
Bloomberg Game Changers - Magic Johnson 1.0
Bloomberg Game Changers - Mark Cuban 1.0
Bloomberg Game Changers - Netflix, Reed Hastings 1.0
Bloomberg Game Changers - Netscape, Marc Andreessen 1.0
Bloomberg Game Changers - News Corp, Rupert Murdoch 1.0
Bloomberg Game Changers - Oracle, Larry Ellison 1.0
Bloomberg Game Changers - Ralph Lauren 1.0
Bloomberg Game Changers - The Daily Show, Jon Stewart 1.0
Bloomberg Game Changers - Twitter, Jack Dorsey, Evan Williams, Biz Stone 1.0
Bloomberg Game Changers - Virgin Group, Richard Branson 1.0
Bloomberg Game Changers - Vogue, Anna Wintour 1.0
Bloomberg Game Changers - Warren Buffett 1.0
Bloomberg Studio 1.0 - Arianna Huffington 1.0
Bloomberg Studio 1.0 - Satya Nadella
Bloomberg Studio 1.0 - Sheryl Sandberg 1.0
Bloomberg Studio 1.0 - Tim Cook 1.0

Communication and Social Skills

Leading Learning - Business Writing Fundamentals 1.0
Leading Learning - Effective Online Communication 1.0
Leading Learning - Improving Your Business Writing 1.0
Leading Learning - Leading Team Meetings 1.0
Leading Learning - Making Meetings Matter 1.0
Leading Learning - Maximizing Virtual Meetings 1.0
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Online Facilitation - Set the Scene 2.0
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Communication and Ethics 2.0
Communication Barriers - Part One 2.0
Communication Barriers - Part Two 2.0
Overcoming Barriers to Workplace Communication 2.0
Channels of Communication 2.0
Good Communication 2.0
Lead by Listening 2.0
Proper Grammar - Common Word Usage Errors 2.0
Understanding Communication 2.0
Best Email Practices 1.0
Competency-based Questions 1.0
Interview Presentations 1.0
Wrapping up and Post-Interview 1.0
Interview Best Practice 1.0
Interview Mindset 1.0
Interview Preparation 1.0
Introduction to Interview Skills 1.0
Presenting Yourself for Interviews 1.0
Introduction to Cognitive Functions 1.0
Business Report Writing Skills 3.0
Cognitive Functions - Introverts and Extroverts 1.0
Cognitive Functions - Judging and Perceiving 1.0
Cognitive Functions - Sensors and Intuitives 1.0
Cognitive Functions - Thinking and Feeling 1.0
Proper Grammar - Everyday Word Usage Blunders 1.0
Proper Grammar - Introduction to Pronouns 1.0
Proper Grammar - Italics, the Apostrophe, Dash and Ellipses 1.0
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Agenda Setting 1.0
Proper Grammar - Advanced Uses of the Comma 1.0
Proper Grammar - Suffixes and Capitalization 1.0
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Making Meetings Matter 2.0

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Proper Grammar - Introduction to Verbs 1.0
The Business of Communication 1.0
Understanding Linear and Circular Communication Styles 1.0
Decoding Indirect and Direct Messages 1.0
Proper Grammar - Advanced Pronouns 1.0
Proper Grammar - Advanced Verbs 1.0
Proper Grammar - Applying the Office Dictionary 1.0
Proper Grammar - Confusing Homonyms, Compounds and Negative Formations 1.0
Proper Grammar - Conjunctions 1.0
Proper Grammar - Subject and Verb Relationships 1.0
Proper Grammar - Using Clauses and Sentences 1.0
Workplace Communication - Presentations and Nonverbal Communication 1.0
Correct Word Usage 1.0
Proper Grammar - Advanced Adverbs 1.0
Proper Grammar - Articles, Determiners, Quantifiers, and Interjections 1.0
Proper Grammar - Basic Uses of the Comma 1.0
Proper Grammar - Introduction to Adverbs 1.0
Proper Grammar - Modifiers and Sentence Structure Varieties 1.0
Proper Grammar - Nouns 1.0
Proper Grammar - Parentheses, Brackets, the Hyphen, and the Slash 1.0
Proper Grammar - Prepositions 1.0
Proper Grammar - Pronoun Problems 1.0
Proper Grammar - Semicolon, Colon, and Quotation Marks 1.0
Proper Grammar - The Period, Question Mark, and Exclamation Point 1.0
Proper Grammar - Transitions, Repetition, Parallelism and Avoiding Redundancies and Clichés 1.0
Proper Grammar - Typical Word Usage Problems 1.0
Proper Grammar - Using and Identifying Phrases 1.0
Proper Grammar - Using Predicates, Objects, Complements and Modifiers 1.0

Competition, Antitrust and Consumer Protection

Treating Customers Fairly 3.0
Unfair, Deceptive or Abusive Acts or Practices (UDAAP) 1.0
Consumer Rights Law 2.0
Financial Sanctions 2.0
Treating Customers Fairly 2.0
EU Competition Law 2.0
UK Competition Law 1.0
Leading Learning - Consumer Protection 1.0
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Leading Learning - Consumer Protection 1.0
Leading Learning - Consumer Protection 1.0
Leading Learning - Fair Competition 1.0
Leading Learning - Fair Competition 1.0
Leading Learning - Fair Competition 1.0
Leading Learning - Fair Competition 1.0
Antitrust 1.0
Financial Privacy - Fair Credit Reporting Act 2.0

Conflict Management

Leading Learning - Conflict Management 1.0
Leading Learning - Managing Conflict Virtually 1.0
Leading Learning - Working in Harmony After Conflict 1.0
Managing Conflict 2.0
Managing Conflict in the Workplace 2.0
Handling Conflicts in Low-Value Relationships 1.0
Identifying the Causes of Conflict 1.0
Handling Conflict and Negotiation Ethically 1.0
Handling Conflicts in High-Value Relationships 1.0
Productive Conflict Resolution - An Introduction 1.0
Understanding Conflict in the Workplace 1.0
Win-Win Negotiations for Conflict Resolution 1.0

Customer Service

Introduction to Key Account Management 3.0
Key Account Management - Full Course Version 1.0
Key Account Management in your Business 3.0
What Makes a Key Account Manager 3.0
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Leading Learning - Customer Service in Retail 1.0
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Leading Learning - Customer Service in Retail 1.0
Leading Learning - Your Customer's Journey 1.0
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Delight Every Customer 1.0
Key Customer Experiences 1.0
The Customer Journey 1.0
When You Have to Say No 1.0
Identifying and Exceeding Customer Needs 2.0
Using Feedback to Improve Service 1.0
Handling Customer Complaints 2.0
Mastering the Telephone - Basic Skills - Part One 1.0
Mastering the Telephone - Basic Skills - Part Two 1.0
4 - A Look at New Content 1.0
Excellence in Customer Service 2.0
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Customer Loyalty 2.0
Customer Service Success 2.0
Promote your Service Value 2.0
Taking Care of Yourself First 2.0
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CX Customer Service

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How CX Affects the Customer Journey 1.0
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Package Your Service with Warmth 1.0
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Turning Customer Satisfaction into Customer Loyalty 1.0
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Stages of Corporate Responsibility 1.0
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CX Project Management

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Planning Process Summary 1.0
Planning Project Phases 1.0
Post Project Evaluation 1.0
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Project Management - The Standing Plan 1.0
Project Management Program Opener 1.0
Project Organization in the Planning Process 1.0
Project Problem Solving 1.0
Brainstorming Project Tasks 1.0
Communicating with Your Project Team 1.0
Contingency Planning 1.0
Controlling Change in Project Management 1.0
Managing Project Portfolios 1.0
Managing the Production Process 1.0
Project Management Skills - Making a Plan that Works 1.0
Project Management Skills - The Single Use Plan 1.0
Project Management Skills - What Does it Take? 1.0
Benefits and Pitfalls of Planning 1.0

Inspiring Creativity 1.0
Introduction to Project Management 1.0
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CX Sales

Fanatical Prospecting 2.0
Features and Benefits Using SPIN Selling 2.0
Managing the Negotiators' Dilemma 2.0
Managing Yourself in Sales 2.0
Social Selling 2.0
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Customization and Collaboration 1.0
Developing Your Prospecting Skills 1.0
Marketing Innovation 1.0
Courage and Integrity 1.0
Customer Contracts 1.0
Digital Sales Approach 1.0
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Focus and Cooperation in Sales Leadership 1.0
Humility and Foresight in Sales Leadership 1.0
Impact of Constraints 1.0
Sales and the Principle Maneuver 1.0
Salesperson Responsibilities 1.0
The Sales Approach - Confidence and Credibility 1.0
The Sales Approach - Contact and Communications 1.0
Calculating Internal Rate of Return 1.0
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Leadership Responsibilities in Sales 1.0
The First Sales Call 1.0
Where Do Product Ideas Come From? 1.0
Designing Your Sales Approach 1.0
Maximizing Cultural Awareness 1.0
Engaging Sales Presentations 1.0
International Finance Considerations 1.0
Understanding Power and Dependency 1.0

Using Power and Influence Ethically 1.0
Utilizing Power and Influence Effectively 1.0
Communicating Ethically 1.0
Giving Your Best Presentation 1.0
Managing Politics in Your Organization 1.0
Promoting Ethical Behavior 1.0
Sales Performance Management 1.0
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Selling Effectively in B2B Situations 1.0
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Staying Motivated in Sales 1.0
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Effective Selling in Any Situation 1.0
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Identifying the Traits of a Successful Salesperson 1.0
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Maximizing Your Sales with Time Management 1.0
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Solving Your Customer's Needs 1.0

Debunking Workplace Myths

Making the Most of Breaks 2.0
Sickness and the Workplace 2.0
Remote Working Myths 2.0
Money Motivation Myths 2.0
Multitasking Myths 2.0
Preparing for Tasks Effectively 2.0
Promoting your Staff Effectively 2.0
Working While Ill 1.0
Breaks are Bad 1.0

Digital Transformation

Digital Awareness 1.0
Digital Culture 1.0
Digital Change Landscape 1.0
Digital Fluency 1.0
Digital Revolution 1.0
Innovation vs the Internet 1.0
Business Model Transformation - Spotify 1.0

Business Model Transformation - Introduction to AI 1.0
Culture Transformation - Digital Change Management 1.0
Culture Transformation - Digital Reluctance 1.0
Culture Transformation - Hybrid and Agile Working 1.0
Domain Transformation - Innovation and Digital Disruption - Amazon 1.0
Domain Transformation - Innovation and Digital Disruption - Uber 1.0
Process Transformation - Data Science and Analytics 1.0
Process Transformation - Introduction to Low code no code 1.0

Diversity, Equity and Inclusion

Inclusive Behavior MicroSeries 1.0
Inclusive Behaviors – Accessibility (Neurodiversity) 1.0
Inclusive Behaviors – Active Listening 1.0
Inclusive Behaviors – Avoiding Microaggressions 1.0
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The Inbound Marketer's Playbook - Part One 1.0
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Benefits of Events that Drive ROI - Part One 1.0
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Mindfulness

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Active Listening 1.0
Keep Your Cool 2.0
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Dealing with Failure and Rejection 1.0
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Turn Away From Tech 1.0

Online Social Presence

LinkedIn - How Connections Work 3.0

Facebook - Facing the Facts 3.0

Facebook - Full Course Version 1.0

Facebook - The Keys to Communication 3.0

YouTube - Creating Content 2.0

YouTube - Full Course Version 1.0

YouTube - Tips and Best Practice 2.0

YouTube - What is YouTube 3.0

Instagram 3.0

Twitter 3.0

LinkedIn - Creating an Effective Profile 2.0

LinkedIn - Finding a Job 2.0

LinkedIn - Finding Job Candidates 2.0

LinkedIn - Making the Most of InMails 2.0

LinkedIn - Newsfeeds, Posts and Articles 2.0

LinkedIn - The Basics 2.0

LinkedIn - Understanding Groups 2.0

Trying Out TikTok 1.0

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Critical Thinking – Curiosity, Skepticism, and Humility 1.0

Critical Thinking – Full Course 1.0

Critical Thinking – Communication and Argumentation 1.0

Critical Thinking – Critical and Analytical Thinking 1.0

Critical Thinking – Evaluating Arguments and Evidence 1.0

Critical Thinking - Ethical and Moral Reasoning 1.0

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Leading Learning - Post Sale Procedures 1.0

Leading Learning - Post Sale Procedures 1.0
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Understanding Sales Objections 1.0
Creating an Effective Sales Proposal 1.0
Making Ethical Decisions 1.0
Navigating the Sale 1.0
Overcoming Sales Obstacles 1.0
Claim or Create Value in Negotiations 1.0
Ethical Communication in Sales 1.0
Mastering Digital Connections 1.0
Mastering Cross-Cultural Negotiations 2.0
Navigating Gatekeepers 2.0
Negotiating Electronically 2.0
Presenting for Sales People 2.0
Sales Channel Partnerships 2.0
Selling Through Questioning 2.0
Selling to Power Buyers 2.0

Time Management 2.0
Authority and Social Proof 2.0
Be Likeable 2.0
Closing 2.0
Commitment and Consistency 2.0
Do Your Research 2.0
Features, Advantages and Benefits 2.0
Follow Up 2.0
How to Influence 2.0
Know Your USPs 2.0
Leave Something Behind 2.0
Objection Handling 2.0
Qualify Your Lead 2.0
Scarcity 2.0
Taking Notes 2.0
The Pitch 2.0
The Power of Silence 2.0
Always Be Closing 2.0
Effective Listening 2.0
Establishing Trust with Customers 2.0
Handling Objections in Sales 2.0
Introducing Yourself 2.0
Sales Mastery (Full Course) 2.0
Authority and Social Proof 1.0
Authority and Social Proof 1.0
Authority and Social Proof 1.0
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Prospecting with Ease 2.0
Master the Art of Negotiating 2.0
Presenting Compelling Proposals 2.0
Strategies for Professional Presentations 2.0
Listening Skills - Transform Your Customer Interactions 2.0
Effective Questioning for Sales 2.0
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Establishing Trust with Customers 1.0
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Leading Learning - Business Sustainability 1.0
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Environmental - Defining Recycling 2.0
Environmental - The Realities of Recycling 2.0
Environmental - Where in the World is Our Waste 2.0
Economic - In Pursuit of an Ethical Profit 1.0
Economic - The Triple Bottom Line 1.0
Social Sustainability - In Action 1.0
Social Sustainability - People and Principles 1.0
The Sustainability Circles 1.0
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Environmental - Ways to Zero Waste 1.0
Environmental - What is Sustainability 1.0

Toolbox Talks

Alcohol at Work 2.0
Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2.0
Fire Classification and Equipment 2.0
Fire Prevention 2.0
Fire Detection and Response 2.0
Abrasive Wheels 1.0
Carbon Monoxide Poisoning 1.0
Confined Spaces 1.0
Construction Dust 1.0
Dangers of Working at Night 1.0
Electrical Cord Safety 1.0
Eye Protection 1.0

Falling Objects 1.0
Hand-Arm Vibration Syndrome 1.0
Head Protection 1.0
Importance of Good Housekeeping 1.0
Introduction to Fire Safety 1.0
Legionnaire's Disease 1.0
Noise and Hearing Protection 1.0
Safe Working with Lift Trucks 1.0
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Step Ladder Safety 1.0
Working Alone 1.0
Working at Height 1.0
Workplace Vehicle Safety 1.0